

**THE UNIVERSITY OF ARIZONA GRADUATE COLLEGE**  
**REQUEST TO APPROVE SPECIAL MEMBERSHIP ON GRADUATE STUDENT**  
**EXAMINATION COMMITTEES\***

Although many departments require 4 or 5 dissertation committee members, the Graduate College requires only a minimum of 3 faculty. All three must be tenure-track (or approved as equivalent). For master's theses, the minimum is 3, at least 2 of whom must be tenure track (or approved as equivalent). Comprehensive examination committees must have a minimum of 4 members. The major advisor must be tenure-track (or approved as equivalent); all others must be either tenure-track or approved as Special Members. Special Membership forms are not required for UA faculty on committees outside their home department.

**Committee Member Requested:**

Name: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Position Title (include Emeritus in title if appropriate): \_\_\_\_\_

Highest Degree Attained: \_\_\_\_\_ Academic Field of Highest Degree: \_\_\_\_\_

**Service Request:**

**Level**

- Masters/Ed Specialist
- Doctorate

**Length**

- One Time Exception

Name and program of student on whose committee member would serve:

Name: \_\_\_\_\_ Degree/Major: \_\_\_\_\_

- Three Years
- Five years

**Special Requests for Chair or co-chair**

Current, continuing full-time UA faculty who are NOT tenured or tenure-track may be granted permission to chair or co-chair committees by exception. Non UA faculty may, under special circumstances, co-chair committees. Please request these and any other exceptions by memo to the Degree Certification office.

**Approvals:**

*I certify that the above named person has the expertise in the discipline and the willingness to mentor students in the requested capacity.*

\_\_\_\_\_  
Dir.Grad.Studies/dept.head

Date

\_\_\_\_\_  
GC Dean or Designee

Date

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Requesting Program or Department

*Please attach CV of nominated individual and submit to Degree Certification, Graduate College, P.O. Box 210066, Tucson AZ 85721-0066 or Room 316 Administration Building*

\* For more information on committee membership, see the  
[http://grad.arizona.edu/Current\\_Students/Program\\_Requirements/](http://grad.arizona.edu/Current_Students/Program_Requirements/)