

We are delighted to have you participate in the **17th Annual CAPLA Job Interview Fair**, hosted by the University of Arizona College of Architecture, Planning and Landscape Architecture (CAPLA), **February 4–5, 2027.** Thank you for your continued support and involvement.

The CAPLA Job Interview Fair offers students the opportunity to connect directly with firms, engage in meaningful conversations, and gain valuable interview experience. Seeing students secure internships and other professional opportunities through these interactions is especially rewarding.

Through these interactions is especially rewarding.For participating firms, the Fair is an excellent opportunity to meet graduating students and those exploring their next steps, review their projects and portfolios, and learn more about their skills, interests, and career aspirations. These conversations help build lasting connections and open doors to future careers.

An Expanded Opportunity for Interviews in 2027

To create more interview opportunities for students, we are opening the second day of the Fair, Friday, February 5, to all participating firms for additional first-round interviews. This expanded opportunity will accommodate students who regularly participate in the Fair, as well as those who are further along in their academic careers but have previously been unable to participate because of limited interview availability.

We hope this additional day will give you a broader view of our students' skills and preparation, while also allowing you to identify emerging talent you may not have had the opportunity to meet in previous years.
We encourage you to consider offering additional interview slots and welcome your feedback on the expanded format and your experience meeting with more students.

All students registering for interviews will be required to submit a resume and portfolio through Handshake no later than one week before the Fair. Our students look forward to the CAPLA Job Interview Fair each year and are always eager to learn which firms will be participating. Your involvement makes these connections possible and supports CAPLA students through scholarships, professional engagement and other opportunities that enrich their education and prepare them for their careers.

Thank you again for your partnership and commitment to our students. We look forward to welcoming you to CAPLA and working with you to make the 2027 Job Interview Fair another successful event.

Sincerely,

Tanya Welch
Associate Director, Alumni Engagement and Donor Relations

JOB INTERVIEW FAIR
SCHEDULE OF EVENTS



Thursday 2/4

7:45 AM: Employer Check-in & Breakfast

9-11 AM: Job Fair Browse Session

- Open table browse for all CAPLA students
- During this time, we ask you to invite students to any open 25-minute interview slots or can invite students to Friday interviews

11 AM-Noon: Lunch

Noon-5:30 PM: 25-Minute Interview Sessions

- Private 25-minute interview sessions at booth table, pre-scheduled by interested students
- There is a 5-minute transition period between each interview

2:30 PM: Scheduled 30-minute break

5:45 PM: Networking Night (Tentatively Cork and Craft – on campus)

- This will be open to students who participated in the CAPLA Job Interview Fair
- Faculty, AIA, APA, AZASLA and other individuals will be invited

Friday 2/5

10 AM - 5 PM: Friday Interviews

- New for 2027! All sponsors invited to hold first-round interviews on Friday
- Continental breakfast available at 10 AM
- A space in CAPLA will be reserved for you during these hours

SPONSORSHIP TIERS



JOB INTERVIEW FAIR TITLE SPONSOR

FAIR PARTICIPATION

- Full-day Thursday, February 4 and Friday, February 5
- Thursday includes Fair Browse; up to 18 student interviews across Thursday and Friday (25-minutes each)
- Invitation to CAPLA Networking Night

BOOTH

- Six employer representatives
- 18 interview slots (9 per day) across Thursday and Friday. Please notify us at least four weeks in advance if you would like to open additional interview slots on either or both days.
- One **6-foot banquet table** with six chairs (five employer representatives and one student) for both days.
- If increasing to 18 interview slots on Thursday, you will receive one 36-inch low/high bistro table and linen
- One TV monitor for Thursday booth
- One electrical outlet for Thursday booth
- Reserved parking for three vehicles in the Park Parking Garage (both days)

HOSPITALITY

- Thursday breakfast for six employer representatives
- Friday continental breakfast for six employer representatives
- Access to employer hospitality space

BRANDING VISIBILITY

- Marketing/Logo Listings: CAPLA Job Fair site; CAPLA Annual Report; CAPLA Newsletter, Fair Banner, Fair signage, Fair Resources, Fair Social Media Posts
- If the company provides material (two weeks prior, for planning and setup) will include company merchandise in student giveaway bags: an estimated 200 items

BONUS

- Participation as a panelist in the Professional Panel.
- Optional: Virtual participation on Monday, February 2.
- Optional: One student-focused Job Fair special event (Lunch ’n Learn or Student Engagement Session, up to two hours) on a date of the company’s choosing. CAPLA will provide coordination and planning recommendations.
- Optional: Offer a CAPLA Externship Program opportunity by hosting one CAPLA student at your firm over Spring Break 2027. Student expenses are covered.

NETWORKING NIGHT TITLE SPONSOR

FAIR PARTICIPATION

- Full-day Thursday, February 4 and Friday, February 5
- Thursday includes Fair browse; up to 18 student interviews across Thursday and Friday (25-minutes each)
- Invitation to CAPLA Networking Night

BOOTH

- Six employer representatives
- 18 interview slots (9 per day) across Thursday and Friday. Please notify us at least four weeks in advance if you would like to open additional interview slots on either or both days.
- One **6-foot banquet table** with seven chairs (six employer representatives and one student) for both days.
- If increasing to 18 interview slots on Thursday, you will receive one 36-inch low/high bistro table and linen
- One TV monitor for Thursday booth
- One electrical outlet for Thursday booth
- Reserved parking for three vehicles in the Park Parking Garage (both days)

HOSPITALITY

- Thursday breakfast and boxed lunch for six employer representatives
- Friday continental breakfast for six employer representatives
- Access to employer hospitality space

BRANDING VISIBILITY

- Marketing/Logo Listings: CAPLA Job Fair site; CAPLA Newsletter Fair Banner and signage, Fair website, and social media posts as Networking Night Sponsor
- If the company provides material (two weeks prior, for planning and setup) will include company merchandise in student giveaway bags: an estimated 200 items

BONUS

- Welcomed panel participant in the Professional Panel

PLATINUM SPONSOR ($1,500)

FAIR PARTICIPATION

- Full-day Thursday, February 4 and Friday, February 5
- Thursday includes Fair browse; up to 18 student interviews across Thursday and Friday (25-minutes each)
- Invitation to CAPLA Networking Night

BOOTH

- Four employee representatives
- 18 interview slots (9 per day) across Thursday and Friday. Please notify us at least four weeks in advance if you would like to open additional interview slots on either or both days.
- One **6-foot banquet table** with five chairs (four employer representatives and one student) for both days.
- If increasing to 18 interview slots on Thursday, you will receive one 36-inch low/high bistro table and linen
- One TV monitor for both days
- One electrical outlet for both days
- Reserved parking for one vehicle in the Park Parking Garage for both days

HOSPITALITY

- Thursday breakfast and boxed lunch for four employer representatives
- Friday continental breakfast for four employer representatives
- Access to employer hospitality space

BRANDING VISIBILITY

- Marketing/Logo Listings: CAPLA Job Fair site; CAPLA Annual Report; CAPLA Newsletter, Job Fair Student Resources, Job Fair Social Media Posts

GOLD SPONSOR ($1,200)

FAIR PARTICIPATION

- Full-day Thursday, February 4 and Friday, February 5
- Thursday includes Fair browse; up to 18 student interviews across Thursday and Friday (25-minutes each)
- Invitation to CAPLA Networking Night

BOOTH

- Three employee representatives
- 18 interview slots (9 per day) across Thursday and Friday. Please notify us at least four weeks in advance if you would like to open additional interview slots on either or both days.
- One **6-foot banquet table** with four chairs (three employer representatives and one student) for Thursday and Friday
- One electrical outlet for both days

HOSPITALITY

- Thursday breakfast and boxed lunch for employer representatives
- Friday continental breakfast for three employer representatives
- Access to employer hospitality space

BRANDING VISIBILITY

- Marketing/Logo Listings: Job Fair Student Resources, Job Fair Social Media Posts

SILVER SPONSOR ($850)

FAIR PARTICIPATION

- Full-day Thursday, February 4 and Friday, February 5
- Thursday includes Fair browse; up to 18 student interviews across Thursday and Friday (25-minutes each)
- Invitation to CAPLA Networking Night

BOOTH

- Two employee representatives
- 18 interview slots (9 per day) across Thursday and Friday. Please notify us at least four weeks in advance if you would like to open additional interview slots on either or both days.
- One **6-foot banquet table** with three chairs (two employer representatives and one student) for Thursday and Friday
- One electrical outlet for both days

HOSPITALITY

- Thursday breakfast and boxed lunch for two employer representatives
- Access to employer hospitality space

BRANDING VISIBILITY

- Marketing/Logo Listings: Job Fair Student Resources

BRONZE SPONSOR ($500)

FAIR PARTICIPATION

- Full-day Thursday, February 4 and Friday, February 5
- Thursday includes Fair browse; up to 18 student interviews across Thursday and Friday (25-minutes each)
- Invitation to CAPLA Networking Night

BOOTH

- One employee representatives (may add one additional representative, for a maximum of two attendees)
- One **36-inch low bistro table** with chairs for Thursday and Friday
- One electrical outlet for both days

HOSPITALITY

- Thursday breakfast and boxed lunch for one representative
- Access to employer hospitality space

BRANDING VISIBILITY

- Marketing/Logo Listings: Job Fair Student Resources, Job Fair Social Media Posts

CERTIFIED & NON-PROFIT AGENCY 501(C)(3) ($350)

FAIR PARTICIPATION

- Full-day Thursday, February 4 and Friday, February 5
- Thursday includes Fair browse; up to 18 student interviews across Thursday and Friday (25-minutes each)
- Invitation to CAPLA Networking Night

BOOTH

- One employee representatives
- One **36-inch low bistro table** with chairs for Thursday and Friday (1 employer, 1 student)

HOSPITALITY

- Thursday breakfast and boxed lunch for one representative
- Access to employer hospitality space

ADD ONS

Parking (all Day Garage Parking)	$20 per vehicle
Representative (additional attendees to sponsor package limit)	$80 per attendee
Linen Cover for 6ft banquet table (Both days)	$20 per cover
Additional table/chairs (Platinum & Gold only)	$20 each
Externship - Offer a student an externship during the week of Spring break (March 6 – 14).	$ Varies on externship location*

*If you have questions on the add-on for externship, please email tanyawelch@arizona.edu. Externships are week-long job experiences, and all expenses funded to students. Rates vary on location and amendable on hosted housing, where applicable.